



Position Title: Statewide Field Services Leader

Posted 8/13/2021. Open until filled.

Location: Tennessee

This is a full-time position that reports to the Project Manager. The Statewide Field Services Leader (SFSL) advocates for educational and supportive services to be available to migratory students, families and youth within the state of Tennessee. The Migrant Education Program (MEP) is a program established by the United State Department of Education. Arroyo Research Services is responsible for implementing major components of the statewide Migrant Education Program in the state of Tennessee. The fundamental purpose of the program is to remove barriers to academic success for migrant children (ages 3-21) and promote academic achievement. The SFSL helps local education agencies (LEAs) implement the migrant education program's Service Delivery Plan to address the educational needs of migratory children and youth. The SFSL will work with LEAs and community agencies to ensure migrant children and youth are receiving the services they are entitled to. The SFSL will serve as ARS' in-state representative.

Responsibilities

- Regular, extensive travel around the state to interview families, liaise with schools, employers and community agencies, and participate in meetings.
- Travel to support colleagues and participate in trainings and conferences
- Candidate must be available to work flexible hours, including nights and weekends. Project activities are scheduled in accordance with employer and family schedules.
- Candidate will work from home and must be able to work independently as well as a member of the ARS TN Migrant Education Program (MEP) team

Operations

- Provide coordination as part of the ARS oversight team for ARS migrant education activities in the State
- Act as liaison to the Tennessee Department of Education, as necessary
- Serve as program representative when so designated by ARS

Advocacy

- Facilitate and/or coordinate advocacy activities as determined by student/family needs
- Network and collaborate with local districts and community organizations and other educational programs (i.e., Tennessee Migrant Health, Homeless Education)
- Attend advocacy-related workshops and conferences
- Provide oversight for advocacy activities

Service

- Identify specific student and youth needs
- Identify additional service providers that could be contracted by the Tennessee MEP in order to provide services not currently being offered

- Contact existing programs within the schools and community to connect the population with appropriate service providers
- Provide training for schools and agencies on the MEP and eligibility.

Identification and Recruitment

- Recruit migrant students and youth, when necessary
- Assist recruitment team in making contacts with farms and businesses where migrant workers may be located
- Coordinate activities with the identification and recruitment program staff in Tennessee.
- Attend ID&R related workshops and conferences, as required

Data

- Provide data as required by the contract for service providers and to fulfill contract reporting requirements.

Qualifications

- Associates degree or higher preferred
- Proficient in Spanish (or other language as might be identified and required by ARS)
- Able to work in different physical environments, including outdoor areas and agricultural operations
- Excellent organizational and communication skills (both verbally and in writing) and able to communicate effectively with the public
- Candidate must successfully complete an ARS communications assessment
- Ability to interact with diverse groups of stakeholders
- Proficient with technology that includes the use of email; video conferencing platforms; online forms; PowerPoint; and Excel
- Must hold a valid driver's license and have own vehicle.
- Experience working as a migratory worker or working with agri-businesses that employ migratory workers preferred
- Knowledgeable and sensitive to migratory circumstances
- Strong time management skills
- Demonstrate a high level of initiative

Compensation

Salary is based on experience and/or qualifications. All full-time team members receive health insurance, participate in the firm 401k retirement plan, and are part of the firm profit-sharing program.

Location

Location is Tennessee. Arroyo Research Services works throughout the United States with headquarters in Asheville, NC. Plans for a TN office are pending, though this position will likely not work from an office.

To Apply

Arroyo Research Services is committed to inclusion and diversity and is an equal opportunity employer. We welcome applications without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, disability, Veteran status, or other legally protected characteristics. DACA recipients are encouraged to apply. To apply:

- Submit an email to jobs@arroyoresearchservices.com that includes a cover letter and resume. Include the position title in the email subject line. Make sure document file names include your first and last name, e.g. LastnameFirstnameResume.xxx or similar.
- We will respond to each submission with next steps.

About Arroyo Research Services

Arroyo Research Services is an education professional services firm that uses the tools of social science to help school districts, state departments of education, universities and education organizations achieve the highest standards of educational excellence. Our services include research, measurement and evaluation, strategic planning, technical assistance, and migrant education program support. Our work includes programs designed to advance educational outcomes for underrepresented youth from birth through college, serve migrant youth and families, build optimal health among teens, increase STEM learning and educational attainment, and promote STEM-related innovation. Based in Asheville, North Carolina, the firm was founded in 2005 and has a rapidly growing national practice. Recent clients include the State Education Agencies of Arizona, Arkansas, Colorado, Florida, Georgia, Hawaii, Illinois, Iowa, Kentucky, Maine, Maryland, Mississippi, Montana, New York, Ohio, Pennsylvania, Tennessee, Texas, and Virginia; school districts including Fairfax County Public Schools (VA), Hillsborough County Public Schools (FL), Columbus and Dayton Public Schools (OH), Baltimore County Public Schools (MD), and Socorro Independent School District (TX); organizations that include The Gallup Organization, Learning Forward, Hudson Alpha Institute for Biotechnology, Strada Education Network, and Reach Virginia; and universities including California State University, Fullerton, University of South Florida, University of Virginia, State University of New York and others. Our work is funded by the National Science Foundation, U.S. Department of Education, National Institutes of Health, Department of Defense Education Activity, the Sandler Family Foundation, Apple Federal Credit Union Education Foundation and others. More information about the firm and its principals is available at www.arroyoresearchservices.com.