



**Position: Associate**

Posted 2/10/2021. Open until filled.

**Responsibilities:**

Associates are contributing members of the Arroyo Research Services professional team, responsible for delivering substantial components of ARS projects. We expect you to be a good generalist with multiple strengths. As an Associate you will:

- Conduct program evaluations
- Interact directly with education decision makers
- Write reports and other client communication
- Participate in and provide support for on-site or remote strategic planning initiatives
- Assist in the design of evaluation projects
- Prepare research designs and statistical analyses in collaboration with a Director or Senior Associate
- Develop surveys, focus group and interview protocols, and other data collection instruments
- Conduct surveys, focus groups, and interviews
- Conduct on-site and remote research support services for client engagements, e.g. observations, meeting participation, school or program walk-throughs
- Be a contributing member of the Arroyo Research Services team
- Work with the ARS Project Manager on client communication and progress tracking
- Work directly with ARS Principals
- Travel to client sites and/or ARS headquarters is required for this position once COVID restrictions are eased, likely 10-15% of working time (e.g. 5 to 8 weeks of travel, depending on location)

**You have:**

- Experience with education research or evaluation
- Experience working in or with a K-12 education entity (e.g. school, district, state agency)
- Strong client orientation
- Strong and demonstrated writing skills
- Ability to work independently and collaboratively to complete projects
- Ability to think independently
- Ability and desire to work as a team member
- Experience with research design and statistics; R preferred
- B.A. required. M.A., ABD or Ph.D. in a relevant field preferred
- 3 years of education-related experience required; 5 or more preferred
- Ability to interact and communicate with senior education administrators

- Understanding of education organizations
- High comfort-level with online collaboration tools
- Spanish fluency welcomed but not required

### **Compensation**

Salary: \$55,000 to \$70,000 depending on experience and qualifications. All full-time team members receive health insurance, participate in the firm 401k retirement plan, and are part of the firm profit-sharing program.

### **Location**

Location is negotiable; remote work has been the norm for our team since well before COVID. Note that we work across the United States, headquarters is in Asheville, NC, and we presently have multiple projects in southern California, Texas, and northern Virginia.

### **To Apply**

Arroyo Research Services is committed to inclusion and diversity and is an equal opportunity employer. We welcome applications without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, disability, Veteran status, or other legally protected characteristics. DACA recipients are encouraged to apply.

To apply, submit an email to [jobs@arroyoresearchservices.com](mailto:jobs@arroyoresearchservices.com) that includes a cover letter and resume. Include the position title in the email subject line. Make sure document file names include your first and last name, e.g. LastnameFirstnameResume.xxx or similar. We will respond to each submission with next steps.

### **About Arroyo Research Services**

Arroyo Research Services is an education professional services firm that uses the tools of social science to help school districts, state departments of education, universities and education organizations achieve the highest standards of educational excellence. Our services include research, measurement and evaluation, strategic planning, technical assistance and related data systems. Our work includes programs designed to advance educational outcomes for underrepresented youth from birth through college, serve migrant youth and families, build optimal health among teens, increase STEM learning and educational attainment, and promote STEM-related innovation. Based in Asheville, North Carolina, the firm was founded in 2005 and has a rapidly growing national practice. Recent clients include the State Education Agencies of Arizona, Arkansas, Colorado, Florida, Georgia, Hawaii, Illinois, Iowa, Kentucky, Maine, Maryland, Mississippi, Montana, New York, Ohio, Pennsylvania, Texas, and Virginia; school districts including Fairfax County Public Schools (VA), Hillsborough County Public Schools (FL), Columbus and Dayton Public Schools (OH), Baltimore County Public Schools (MD), and Socorro Independent School District (TX); organizations that include The Gallup Organization, Learning Forward, Hudson Alpha Institute for Biotechnology, Strada Education Network, and Reach Virginia; and universities including California State University, Fullerton, University of South Florida, University of Virginia, State University

of New York and others. Our work is funded by the National Science Foundation, U.S. Department of Education, National Institutes of Health, Department of Defense Education Activity, the Sandler Family Foundation, Apple Federal Credit Union Education Foundation and others. More information about the firm and its principals is available at [www.arroyoresearchservices.com](http://www.arroyoresearchservices.com).